

Student Password Reset

If students are having trouble signing in to computers, email, or Infinite Campus, their passwords may have been reset to their birthday (mmddyyyy).

Effective Wednesday, August 16th, all SECONDARY *student* NETWORK, e-mail and Infinite Campus passwords will be reset unless the school administration does not want the school to be included. Out of District Students attending Central Campus and Central Academy will be prompted to change their password. District students will be prompted with their initial login unless their home school opted out of the reset.

Please note the following important information:

1. The computer, e-mail and Infinite Campus student accounts are now using **single sign-on** which means they will use the same username/password for all three of these systems.
2. Usernames for all three systems are set to be the student e-mail address (studentID@student.dmschools.org).
3. The students' **network** passwords will **be reset to their birth date (mmddyyyy)**.
4. After the password reset, the students need to log on to a district computer, using their district e-mail address and their birth date as their password. They will be prompted to change their password immediately and this change will then pass through to e-mail and Infinite Campus. The instructions on how to change a password follow on the next page.
5. Student **must** log on to a networked computer (not iPad) to go through the forced password change, before they will be able to log in to e-mail or Infinite Campus.

This password reset will affect the following:

1. Network password – what they use to log on to a computer.
2. E-mail password
3. Infinite Campus password (Also note that student's username for Infinite Campus is now their e-mail address (just like e-mail and their network))

This will impact the following schools (unless administration opts out on their behalf of the entire school):

High Schools: Middle Schools:

Central Academy & Campus	Brody	Hoyt
East	Callanan	McCombs
Hoover	Goodrell	Meredith
Lincoln	Harding	Merrill
North	Hiatt	Weeks
Roosevelt		
Scavo		

Network Password Reset – STUDENT

The default password for new students is their birthday in mmddyyyy format. Student passwords have no complexity requirements but must be at least 8 characters.

NOTE: If your school participates in the annual student password reset, the student password will be the default (birthdate) mmddyyyy.

When a student's password doesn't work, teachers and other DMPS staff must (from their network login):

1. CLICK "Reset my Password".



The screenshot shows the 'myPassword' Self-Service Password Management interface. At the top, there is a logo with 'my' in a red square and 'Password' in blue. Below the logo is the text 'Self-Service Password Management'. There are four main options listed in a 2x2 grid:

- Change my Password**: Change your password if you know your current password
- Reset my Password**: Reset your password if you don't know your current password (This link is circled in red in the original image)
- Unlock my Account**: Unlock your account if you remember your password
- Edit my Profile**: Edit the questions and answers in your Password Reset Profile

At the bottom of the interface, there is a warning box that says: 'You will automatically be returned to the Windows Logon after 2:00 of inactivity'. Below this is an 'Inactivity Counter: 1:57' and a button labeled 'Return to Windows Logon now'.

2. TYPE the **6 digit** Student ID Number in the "User Name" field.

3. CLICK "Logon".



Self-Service Password Management

Enter your Logon name

Logon Name

User Name: Student ID Number

Domain: DMPS

Logon

You will automatically be returned to the Windows Logon after 2:00 of inactivity

Inactivity Counter: 1:58

Return to Windows Logon now

4. TYPE your (staff) DMPS User Principal Name (UPN - your full email address) and network password.
5. CLICK "Logon".



Self-Service Password Management

Before you can proceed you need to have a Staff Member vouch for you by entering their logon name and password.

Voucher

User Name: DMPS Staff User Account (with Password below)

Password:

Domain: DMPS

Logon

You will automatically be returned to the Windows Logon after 2:00 of inactivity

Inactivity Counter: 1:56

Return to Windows Logon now

6. CLICK the "Enter" radio button.

7. TYPE the new password in the "Password:" field.

NOTE: Student passwords have no complexity requirements but must be at least 8 characters. [CLICK HERE for more information](#)

8. TYPE the new password again in the "Confirm:" field.

(Remind student to select a password they will *remember!*)

9. CLICK "Reset Password".

myPassword
Self-Service Password Management

Set your new password

Generate

Enter Password:

Confirm:

You will automatically be returned to the Windows Logon after 2:00 of inactivity
Inactivity Counter: 1:58

The message "Your Password has been Reset!" will appear.

myPassword
Self-Service Password Management

Your Password has been Reset!

You will automatically be returned to the Windows Logon in 2:00
Counter: 1:56

Keywords:

Student password

Student passwords

Student network login

Student login

Student accounts

Student Account

Student email

Student password reset

Student password annual reset